

**TITLE OF GROUP OF CLASSES: SENIOR ILLUSTRATOR**

**TITLE OF CLASSES IN GROUP**

	Class Code:	EO:
(COMMERCIAL ART)	02811400	C
(GRAPHIC DESIGN)	02811401	B
	Pay Grade:	39A

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To supervise Illustrators of lower rank engaged in professional illustrative work activities in the field of specialization indicated by the title within the group; and to engage in the more difficult professional illustrative work activities in the field of specialization indicated by the title within the group; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the general supervision of a superior from whom specific assignments are received in outline form with considerable latitude in the planning and development of illustrative ideas necessary for accomplishing the desired results; work is reviewed only upon completion for compliance with assignment instructions and for the effectiveness of work performed.

**SUPERVISION EXERCISED:** Exercises close supervision over Illustrators of lower rank assigned to assist on a day-to-day basis.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

**(COMMERCIAL ART):** To supervise Illustrators of lower rank and to plan, lay out and perform original art work involving such skills as sketching, drawing, inking, lettering, coloring and shading to illustrate pamphlets, posters, newsletters, brochures and other printed material; to make sketches and finished commercial art illustrations using appropriate art techniques and media such as pen and ink, crayons, brushes, colored pencils, washes, water colors and oils, as well as spray gun and other illustrative techniques and media required to accomplish a given result; as required, to supervise and participate in the lay out and construction of exhibits which display commercial art works and materials; and to order all necessary artists materials, supplies and equipment.

**(GRAPHIC DESIGN):** To supervise Illustrators of lower rank and to engage in the preparation of graphic designs and illustrations involving the use of existing maps and map prints and the occasional development of composite maps, graphs and charts, map overlays and reductions, layout covers, and all related art work, lettering and drafting instruments and equipment required in the preparation of such graphics for use in various assigned projects sponsored by departmental staff members for the publication of reports and studies, brochures, pamphlets, as well as for lectures, meetings, conferences and briefings; to coordinate such graphic designs and illustrations, and related art work requirements, including slides and other photographic materials if required, based on conferences with departmental staff members in charge of various projects, and to decide what visual graphic design methods, practices and techniques will best demonstrate and supplement the written work; on occasion, to work on assignments that are received from other state departments and agencies as well as the Governor's Office and provide such graphic designs and illustrations that are requested; to assist a superior in maintaining and updating various files to assure the best service materials available for meeting any given assignment; to assist a superior in processing the paperwork required for loaning out aerial and land photographs to other state departments, agencies, various public and private organizations and officials of city, town and local groups; and, as required, to sketch and draw, freehand, for pamphlets and brochures.

To consult and work with printers, engravers, and lithographers regarding time schedules, reduction problems, layouts, cost factors, etc. and to check on them while work is in process to insure adequate reproductions of the required illustrations.

To translate statistical reports into graphic form for illustrative purposes.

To do related work as required.

## **REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the principles, practices and techniques (including the use of related tools, equipment and instruments) in the field of specialization indicated by the title within the group and the ability to apply such knowledge in the planning, layout, creativity and preparation of a wide variety of illustrative materials for publications, exhibits or oral presentations including photographic/darkroom skills in some instances; a working knowledge of the basic principles, practices and techniques applied in the field of printing, engraving and lithography and the ability to apply such knowledge in working effectively with representatives of such media in the publishing of required illustrative material; working knowledge of the principles and practices of supervision and the ability to apply such principles and practices; a familiarity with the principles, practices and techniques of advertising, public relations, and visual and oral communications; the ability to confer with superiors and/or project sponsors to determine what visual illustrative methods, practices and techniques in the field of specialization indicated by the title within the group will best demonstrate or accomplish the desired results; and related capacities and abilities.

## **EDUCATION AND EXPERIENCE:**

**Education:** Such as may have been gained through: graduation from a college of recognized standing with a degree in the field of specialization indicated by the title within the group; or, graduation from a junior college, art institute or vocational school including the completion of appropriate courses of study consistent with the field of specialization indicated by the title within the group; and

**Experience:** Such as may have been gained through: employment in a position in private industry or in a public jurisdiction involving the application of the principles, practices and techniques of moderate difficulty in the field of specialization indicated by the title within the group.

**Or,** any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: October 4, 1981

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